



Shri Vaishnav Vidyapeeth Vishwavidyalaya

NOTICE

Bus Facility for Academic Session 2026–27

Ref No.: SVVV/VC/26/OS/381

Date: 14/05/2026

All students of SVVV, Indore who wish to avail the bus facility are hereby informed to deposit the bus fee (in a single installment) for the Academic Session 2026–27 at the Accounts Office on or before **06th July 2026 (Monday)**.

The applicable bus fee is as follows:

- **Indore:** ₹18,000 per year
- **Ujjain, Dewas, Sanwer, Mhow, Pithampur, Depalpur, and Chandravati Ganj:** ₹22,000 per year

Students who fail to deposit the bus fee by the due date will not be permitted to use the bus facility. After depositing the fee, students must:

- Register by **scanning the QR code** (Mandatory for bus pass)
- Collect their **Bus Pass** by presenting the fee receipt



Students residing in **Shri Vaishnav Group Hostels** (exempted from transportation fees) must collect their Bus Pass by presenting their **Hostel Admission Slip** to the concerned staff.

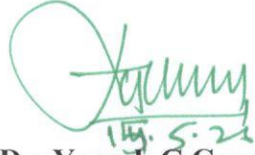
Bus Pass Collection Details: Mokshagundam Visvesvaraya Block (Civil Block) **Room No.:** 101

Instructions:

1. Students must **not board the University bus** without depositing the prescribed fee.
2. Carrying the **Bus Pass is mandatory** while using the facility.
3. Strict disciplinary action along with a fine (as per **Notice No. SVVV/VC/0594/2025 dated 22/08/2025**) will be imposed on students found using the bus facility without paying the fee.
4. Students must **produce the Bus Pass on demand** to the Faculty/ Staff/ Transport staff.
5. If you wish to **withdraw from the bus facility** by cancelling your bus pass and requesting a fee refund, you are required to submit an application **on or before 30th September 2026**. The refundable amount will be processed after deducting the applicable bus fee as per the policy. **After 30th September 2026, if the bus facility is cancelled, the bus fee will neither be refunded nor adjusted.**


Dr. Upendra Gupta
Coordinator – Transport Committee


Dr. Anand Rajawat
Rector & Dean Academic Affairs


Dr. Yogesh C Goswami
Vice Chancellor

Copy to:

1. VC Office – for information
2. Registrar – for information
3. All Hols/Coordinators/HoDs – for necessary action
4. CFAO/FAO – for necessary action
5. Faculty Coordinator – Transport – for necessary action
6. Transport Supervisors
7. All Notice Boards



Shri Vaishnav Vidyapeeth Vishwavidyalaya - Indore

SVVV/VC/0594/2025

August 22, 2025

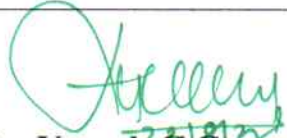
Office Order

The *Bus Pass* is an important component for the campus security system and is, therefore, non-transferable. It is mandatory for each student to keep the bus safe for everybody by displaying his/her Bus Pass visibly on his/her person while traveling in the SVVV buses. Some students have been found in the buses without their Bus Pass.

In view of this, all the students are herewith advised to carry Bus Pass during their travel in SVVV buses. Tampering with the Bus Pass, using another student's Bus Pass, or allowing other students to use one's Bus Pass will be treated as an act of indiscipline. The lapses in this regard shall be viewed seriously. All students are advised to comply with the instructions strictly. Those students who do not have Bus Pass should contact **Dr. Upendra Gupta**, Coordinator – Transport Committee on **Cell no 9977196921** for processing of their Bus Pass.

All those who have received the Bus Pass, but have lost or damaged the same should deposit the fine in **Accounts Section** and report to **Civil Block at Room No. 101** for getting Duplicate Bus Pass on showing the fine receipt issued by *Accounts Section*. If a student is found to avail bus facility without depositing the Bus Fee, or using bus facilities in unauthorized manner, the fine shall be charged as mentioned below:

S.No.	Particulars	Fine/Action
1.	Use of Bus Facility without depositing Fee (First Time)	Rs. 1000/-
2.	Use of Bus Facility without depositing Fee (Second Time)	Appropriate Disciplinary action
3.	Duplicate Bus Pass Charges	Rs. 250/-
4.	Using Tampered Bus Pass or using Invalid Bus Pass or allowing other student to use one's Bus Pass or using another student's bus pass.	Appropriate Disciplinary action


Dr. Yogesh C Goswami
Vice Chancellor

- Cc:**
1. All the Directors/HoIs/Coordinators/HoDs
 2. CoE/Registrar/FAO/Chief Librarian
 3. Section Incharges
 4. Faculty Coordinator – Transport
 5. Transport Supervisor
 6. All the Staff Members
 7. All the Notice Boards